

Section: Division of Nursing  
Approval: \_\_\_\_\_  
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\* PROCEDURE \*  
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HACKETTSTOWN REGIONAL MEDICAL CENTER

Originator: K. Bonner, RN  
A. Beardsley, RN  
Revised by: K. Rader, RN  
Revised by: P. Swanson, RN, MSN

**MATERNAL SERVICES**  
(Scope)

**TITLE: MATERNAL TRANSPORT**

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**PURPOSE:** To outline procedure to provide safe transport of maternity patient to another health care facility.

**SUPPORTIVE DATA:**

1. Intra/antepartum patients identified, as having high-risk obstetrical needs must be safely transported to a regional facility that can provide such care in order to improve maternal-fetal outcome.
2. Decision made by medical practitioner who makes arrangements with the receiving facility.
3. Stressful situation will be alleviated by providing emotional support and appropriate information.

**CONSENTS:** Emtala Form

**EQUIPMENT:** Maternal Transport Packet

1. EMTALA Form
2. Atlantic Ambulance Physician's Transfer Orders
3. Maternal Transport Communication Record
4. Atlantic Ambulance Request.
5. Nurse's Emtala Helpful Hints
6. Interfacility transfer checklist

**CONTENT:**

**PROCEDURE STEPS:**

1. Obtain order for transfer/transport and obtain transport packet from NST Room.
2. Call extension 8855 and Hackettstown Emergency Services will arrange transport. Fax face sheet to 908-441-1255 and to MMH L&D @ 973-290-7221
3. Hackettstown Emergency Services will call to confirm all arrangement.
4. Have provider fill in all information on EMTALA form and transport order sheet.

**KEY POINTS:**

- a. Call Morristown Memorial Hospital, Confirm bed availability with receiving hospital.
- b. Be sure medical practitioner has spoken with patient ,family and facility.

Provider will have called and spoken to MD on call and determine who the accepting MD will be.

Ambulance Nurse will be calling for report for transport.

5. Have provider write order on physician order sheet to transport patient, the accepting facility, accepting doctor, mode of transportation, and stable for transport. Also have patient sign EMTALA form agreeing to transport.
6. Copy patients chart including face sheet, prenatal, progress notes, labs and anything else that patient may need for treatment. Also make a copy of EMTALA form to be sent with patient.
7. Before squad arrives, call nursing supervisor to make them aware of transport and to fill in interfacility transfer checklist.
8. Fill in Maternal transport communication report sheet and place in transport book.
9. Once squad arrives, finish up last minute labor notes and print them out for transport.
10. Assist squad members in getting patient on stretcher.

The original EMTALA form is to be kept with the patients chart.  
Answer any question as indicated by patient's needs.